

Dubuque Community School District
Facility Rental Fee Schedule for 2015 – 2016
Adopted by the Board of Education on March 9, 2015

1. An application fee of \$25.00 will be charged for each Facilities Contract issued to Classes II and III.
2. In addition to rental fees listed in the following schedules, the District will assess additional costs for custodial, food and nutrition, refuse disposal, and/or repair and maintenance services, etc.

	Class II	Class III
Classrooms	NC	\$17.00
Computer Labs Will require staff supervision; costs assessed	NC	\$60.00 Per hour, plus staff costs
Gymnasiums – High Schools		
Hempstead – Moody	NC	\$125.00
Hempstead – North Gym	NC	\$125.00
Senior – Small Gym	NC	\$60.00
Senior – Nora Gym		\$110.00 Per hour
Gymnasiums – Middle Schools		
Roosevelt	NC	\$125.00
Jefferson	NC	\$60.00
Washington	NC	\$60.00 Per hour
Gymnasiums – Elementary Schools		
<u>Large Gyms</u>		
Carver	NC	\$125.00
Kennedy	NC	\$125.00
Prescott	NC	\$125.00
Table Mound	NC	\$125.00 Per hour
<u>Small Gyms</u>		
Audubon	NC	\$60.00
Kennedy	NC	\$60.00
Sageville	NC	\$60.00
Table Mound	NC	\$60.00 Per hour
Bryant, Eisenhower, Fulton, Hoover, Irving, Lincoln, and Marshall	NC	\$40.00 Per hour
Auditoriums Hempstead/Senior/Jefferson/Roosevelt/Washington		
Rehearsal	NC	\$120.00 for 2 hours 2 hour minimum rental
Event/Performance	NC	\$385.00 for 2 hours 2 hour minimum rental \$75.00 for each additional hour
Grand Piano	NC	\$100.00 Per event

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Fee schedule, continued

	Class II	Class III
Hempstead Pool	NC	\$115.00 Per hour
Hempstead Pool Timing System	NC	\$115.00 per day 1 day minimum rental
Commons/Cafeteria Hempstead/Senior	NC	\$35.00 Per hour
Wrestling Room Hempstead/Senior	NC	\$35.00 Per hour
Fitness Center Hempstead/Senior	NC	\$35.00 Per hour
Tennis Courts Hempstead/Senior	NC	\$35.00 Per hour
Outdoor Field Areas Hempstead/Senior (Baseball/Football/Softball/Soccer) (Does not include Dalzell Field)	NC	\$35.00 Per hour
Outdoor Field Areas Middle Schools (Baseball/Football/Softball/Soccer)	NC	\$35.00 Per hour
Outdoor Field Areas Elementary Schools (Baseball/Football/Softball/Soccer)	NC	\$35.00 Per hour
Parking Lots Hempstead/Senior	NC	\$115.00 Per 8 hours
Parking Lots Middle Schools	NC	\$115.00 Per 8 hours
Parking Lots Elementary Schools	NC	\$115.00 Per 8 hours
Dalzell Field		
Football Field/Track	\$330.00 for 4 hours 4 hour minimum rental \$75.00 for each additional hour	\$550.00 for 4 hours 4 hour minimum rental \$100.00 for each additional hour
Lights	\$60.00 Per hour	\$60.00 Per hour
Scoreboard	\$30.00 Per hour	\$30.00 Per hour
Team Room/Officials Side 1	\$225.00	\$225.00
Team Room/Officials Side 2	\$225.00	\$225.00
Hempstead		
Football Field/Track	\$275.00 for 4 hours 4 hour minimum rental \$75.00 for each additional hour	\$440.00 for 4 hours 4 hour minimum rental \$100.00 for each additional hour

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Activity Classifications

Persons or groups using the facilities will be classified as I, II, or III with Class I having the highest priority for use. The District Facilities Scheduler will determine the classification of each request for use of a facility based upon criteria outlined below.

The classification of the person or group will be determined by the person's or group's non-profit status, and/or the purpose for the rental, and/or the nature of the activity. The following classification criteria, listed in priority order, should be followed for the use of all District facilities.

Class I – School District and District-Sponsored Activities

- Facilities Contract not required; no rental fee
- Regular classroom activities
- School-sponsored activities for students (clubs, athletics, intramurals)
- School-sponsored activities for parents (plays, open houses)
- School-related groups and organizations (booster clubs, parent-teacher or employee meetings)
- School- and District-sponsored activities for District staff (training sessions and wellness)

Class II – Governmental Agencies, Educational Institutions, Non-profit Organizations, Civic and Service Groups (no admission fee charged)

- Facilities Contract and application fee required; rental fee (based on Facility Rental Fee Schedule); additional costs i.e. custodial, supervision, etc. assessed
- For purposes of determining eligibility, verification of an individual's affiliation with non-profit organization must be provided. Verification will be valid through June 30. The non-profit organization is responsible for all unpaid fees incurred by individuals affiliated with the non-profit organization.
- No fund-raising activities allowed

Class III – Governmental Agencies, Educational Institutions, Non-profit Organizations, Civic and Service Groups (admission fee charged), and all others

- Facilities Contract and application fee required; rental fee (based on Facility Rental Fee Schedule); additional costs i.e. custodial, supervision, etc. assessed