

Minutes of

Jefferson PTO

September 12, 2016

Attendees: Tammy Klein, Tina Priest, Nicole Davis, Jessica Olechowski, Tamara Standorf, Kelly Molony, Rhonda Frieburger

1. Reviewed School Improvement Plan
2. Email-
 - A. Address is JeffersonPTO@dbgschools.org
 - B. Tammy will check email regularly
3. Total fees for lawyer-\$1182, \$420 were filing fees, Jess will pay in full
4. Discount Card Fundraiser
 - A. \$408.10 was paid to Tim for the cards
 - B. Total deposits so far for students - \$6200
 - C. Total for teachers -\$700, this money will be deposited into a school account to be used for teacher meals
 - D. Thank you notes to businesses (28) need to be sent. Nicole will make one up to be sent to print center and PTO will work to write them on 10/10
5. Booster Club Insurance
 - A. This year we will pay the \$100 minimum and readdress the other two types each year (Linebacker and employee/volunteer theft)
 - B. Jess will call to find out if this can be prorated this year and ask if options are offered each year
6. PTO dues
 - A. About \$400 so far
 - B. End of Sept., beginning of October, PTO will need to call the district to have the money transferred
 - C. Could we add something on school announcements as a reminder to pay dues
7. Conferences
 - A. October 19 and 20
 - B. PTO will organize food
 - C. Tammy will send out a welcome email to families that paid PTO dues and ask for donations for conferences, this will go out 10/1
 - D. Tammy will need list of emails of parents that signed up for PTO
 - E. PTO will meet on 10/10 to organize
8. School Spirit Apparel
 - A. Total sales so far-\$1074, PTO profit is \$275
 - B. Closes on the 16th

- C. We need to see how to make a paper order available to those families that need them
 - D. Discussed a mid-year order, possibly start on Nov. 1 and close Nov 15 to have orders in time for Christmas
9. Items to purchase
- A. Roll of stamps
 - B. Deposit stamp

Next Meeting-October 10, 2016, at 5:15